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ADMINISTRATIVE - INTERNAL USE ONLY

PRINTING AND PHOTOGRAPHY DIVISION
WEEKLY REPORT FOR PERIOD ENDING
26 July - 01 August 1984

I. Items or Events of Major Interest that Have Occurred
During the Preceding Week

A. MIS - A P&PD MIS Users meeting was held on July 26 to discuss problems or desired enhancements to the system. Several enhancements were discussed and are now being worked on by the development team. This meeting proved to be a good forum for exchanging ideas and information between users and programmers, and more will be scheduled in the future.

B. Digital Prepress - RFP 84B-337 for an Automated Page Makeup System was mailed to nine prospective bidders on 27 July, and responses are due by 27 August. The Digital Prepress Task Group is currently compiling data to be used in an Efficiency of Operation Test (EOT) by bidders determined to be in the competitive range prior to contract award. We are confident that an award will be made by 30 September.

C. Copier Activities

1. The Copier Management Program (CMP) met with representatives of the Oce' Corporation on 27 July. At present the CMP is renting two Oce' copiers for the Agency, and a third will soon be installed. Oce' offers guaranteed 95% uptime and will automatically credit the account with one day's portion of the monthly bill for each time a copier is down for more than eight hours in a single month. Oce' service has been good enough that they only had to pay off once since their copiers arrived in the U.S. last fall. Recently, one of the Agency's Oce' machines was down a few days due to a highly unusual electrical problem. In keeping with their claim, Oce' brought the matter to the attention of CMP and initiated action to credit the Agency account with three days' portion of the monthly bill. This guarantee is unique to Oce' in the copying industry. Their overall performance has been excellent.

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D. Miscellaneous

1. Recording of the Olympics - The MPTV Center has been tasked by Office of Central Reference/Library Services Division/Graphic Services Branch to make 27 copies of the 1984 Summer Olympics for overseas distribution. OCR received permission to copy the satellite feed from Los Angeles on the afternoon of Friday, 27 July 1984. A total of 189 hours of original recordings are anticipated.

2. Computer Assisted Design System (CAD) - Representatives of OL and the Office of Communications were given a demonstration of the Cascade CAD system on Friday, 27 July. They were also briefed on the Intergraph design system by the Architectural Design Staff (ADS). Commo is seeking an inexpensive CAD system for drafting and plotting wiring and grid schematics.

II. Significant Events Anticipated During the Coming Week

None



C/P&PD/OL

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